



# Initial Document request

This form must be completed in its entirety. Please submit request no later than day 2 of your application date.

Please have your file REGISTERED and email this form to

[RapidTPO@openmortgage.com](mailto:RapidTPO@openmortgage.com) As soon as possible

Borrowers name		Base Loan Amount	\$
Loan Number		Co Borrowers Email	
Borrowers Email		Application Date	
Loan Closing Date		LTV	
<b>Escrow Setup</b>			
LO Name		LO NMLS ID #	LO License #
Broker Tax ID #		Company NMLS	
Contact Email Address(s)			

Will Premier Home Mortgage process this loan? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Wholesale Loan <input type="checkbox"/> Correspondent Loan		Type of Construction: <input type="checkbox"/> Stick-built <input type="checkbox"/> Modular <input type="checkbox"/> Manufactured
Loan Type	<input type="checkbox"/> USDA <input type="checkbox"/> VA <input type="checkbox"/> Conventional <input type="checkbox"/> FHA	
Doc Type	<input type="checkbox"/> Full <input type="checkbox"/> IRRRL <input type="checkbox"/> Streamline w/appraisal <input type="checkbox"/> Streamline w/out appraisal	
Loan Purpose	<input type="checkbox"/> Purchase <input type="checkbox"/> Refinance <input type="checkbox"/> Cash Out	
Term	<input type="checkbox"/> 30 year <input type="checkbox"/> 20 year <input type="checkbox"/> 15 year <input type="checkbox"/> 10 year	The loan officer certifies that they have the borrower's authorization to pull credit and to proceed with the loan application <input type="checkbox"/> Yes <input type="checkbox"/> No Signature: _____ Date authorized for credit pull ____ / ____ / ____

Comp Plan Amount (wholesale Only)	%		
Underwriting Fee Waived	<input type="checkbox"/> Yes <input type="checkbox"/> No	Survey Required	<input type="checkbox"/> Yes <input type="checkbox"/> No
Private Well	<input type="checkbox"/> Yes <input type="checkbox"/> No	Private Septic	<input type="checkbox"/> Yes <input type="checkbox"/> No
Foundation Inspection Needed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other	

<b>Escrow Setup</b>			
Annual Property Tax Amount	\$	Annual HOI Amount	\$
Taxes Due Date	1 <sup>st</sup> Installment:	HOI Due Date	
	2 <sup>nd</sup> Installment:		
Other:			

Loan Fees			
Seller Paid Closing Costs	\$	VA Loans	
Origination Fees	\$	VA First time Use of VA loan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	\$		
Processing Fee	\$	Subsequent Use of VA loan	<input type="checkbox"/> Yes <input type="checkbox"/> No
UW Fee \$935.00 (wholesale)	<input type="checkbox"/> Waived	VA Exempt	<input type="checkbox"/> Yes <input type="checkbox"/> No
\$574 (correspondent)	<input type="checkbox"/> Not Waived		
<b>Settlement Fees</b>		National Guard	<input type="checkbox"/> Yes <input type="checkbox"/> No
Appraisal Fee	\$	FHA Loans	
Credit Report Fee	\$	Streamline refinance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	\$	USDA Loans	
<b>Title Fees</b>		Pilot Refinance Program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Owners Title Insurance	\$	Other Charges	
Lenders Title Insurance	\$	Home Inspection	\$
<b>Government Recording and Transfer Charges</b>		Pest inspection	\$
Record Warranty Deed	\$	Foundation Inspection	\$
Record mortgage/Deed of Trust	\$	Other	\$
Transfer Tax	\$		\$
City/County/State Stamps	\$		\$
<b>Note: The Originator is responsible for providing notice of the loan application within 3 days of receiving the application. Please send this form in ASAP to generate your early disclosures.</b>			\$
			\$

**4506T Order Form**

**1a** Name shown on tax return. If a joint return, enter the name shown first.

**2a** If a joint return, enter spouse's name shown on tax return

**3** Current name, address (including apt., room, or suite no.) city, state, and ZIP code

**4** Previous address shown on the last return filed if different from line 3